

## NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. Library Materials (Books) - NLP (3,402,000.00)												
	Foreign Books												
	Foreign E-Books	CDD	NO	Competitive Bidding	January	February	February	March	GoP	1,100,000.00	1,100,000.00		
	Reference Print Books	CDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	999,960.00	999,960.00		
	1.3. Reference Maps	CDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	98,890.00	98,890.00		
	2. Filipiniana Books												
	2.1. Filipiniana ebooks	CDD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	301,495.00	301,495.00		
	2.2. Ateneo De Manila University Press	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	9,950.00	9,950.00		
	2.3. Central Books Supply	CDD	NO	Direct Contracting	January	N/A	February	February	GoP	193,220.00	193,220.00		
	2.4. Gallery of Prints	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	42,425.00	42,425.00		
	2.5. Media Wise Publishing	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	140,400.00	140,400.00		
	2.6. Vibal Publishing	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	94,725.00	94,725.00		
	2.7. Filipiniana Maps	CDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	154,790.00	154,790.00		
	2.8. Filipiniana Multimedia	CDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	162,095.00	162,095.00		
	2.9. Filipiniana Bks for Exchange Partners – ADMU		YES	Direct Contracting	Oct-20	N/A	January	January	GoP	102,900.00	102,900.00		

## NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021

II. Books for Newly Affiliated Public Libraries													
1. Filipiniana and Foreign E-books	PLD	NO	Competitive Bidding	January	February	March	March	GoP	2,864,000.00	2,864,000.00			
III. Library Materials - Locally Funded Projects													
1. Batanes Provincial Library													
1.1 Print Subscription	PLD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	100,000.00	100,000.00			
1.2. Filipiniana Books	PLD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	100,000.00	100,000.00			
1.3. Foreign Books	PLD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	175,000.00	175,000.00			
2. Bohol Congressional Library													
2.1 Print Subscription	PLD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	100,000.00	100,000.00			
IV. Subscriptions													
1. eSubscription for NLP andPLs	CDD	YES	Competitive Bidding	December	December	January	January	GoP	2,666.070.00	2,666.070.00			
2. Renewal of some titles (e-subscription)	CDD	YES	Repeat Order	January	N/A	February	February	GoP	220,000.00	220,000.00			
3. RDA Toolkit Subscription	CDD	YES	Direct Contracting	June	N/A	June	June	GoP	15,000.00	15,000.00			
4. NLP Print Serials	CDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	January	January	GoP	440,671.00	440,671.00			
5. Business Mirror	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	18,000.00	18,000.00			
6. Business World	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	10,000.00	10,000.00			
7. Daily Tribune	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	9,855.00	9,855.00			
8. Manila Bulletin	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	42,042.00	42,042.00			
9. Manila Times	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	16,380.00	16,380.00			

**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

	10. PDI	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	12,922.80	12,922.80		
	11. People's Independent Media, Inc.	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	10,400.00	10,400.00		
	12. Philippine Graphic Magazine	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	1,800.00	1,800.00		
	13. Philippine Manila Standard Publishing	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	7,819.20	7,819.20		
	14. Philippine Star	CDD	YES	Direct Contracting	Oct-20	N/A	January	January	GoP	29,040.00	29,040.00		
	V. Travel and Training												
	1. Travel Expenses												
			NO										
	1.1. Local	FAD		NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	TBD	TBD	GoP	600,000.00	600,000.00		
	1.2 Foreign	FAD		NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	TBD	TBD	GoP	200,000.00	200,000.00		
	2. Training Expenses	ITD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	TBD	TBD	GoP	350,000.00	350,000.00		
	3. Training Expenses	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	2,500,000.00	2,500,000.00		
	3.1. Banquet package for Internal Budget Hearing	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	50,000.00	50,000.00		
	3.2. Consultant-Facilitator for the Strategic Planning 2022 - 2027	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Sept	Sept	GoP	200,000.00	200,000.00		
	3.3. Banquet package for the Strategic Planning	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Sept	Sept	GoP	150,000.00	150,000.00		

**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

2022 – 2027													
3.4. Banquet package for Performance Review and Evaluation and Performance Checkpoints	FAD	NO	N/A	N/A	Feb and July	Feb and July	GoP		50,000.00	50,000.00			
3.5. Banquet package for Annual Work and Financial Planning	FAD	NO	N/A	N/A	August	August	GoP		50,000.00	50,000.00			
3.6. Banquet package for Performance Commitment Contract and Performance Review and Evaluation Workshop	FAD	NO	N/A	N/A	November	November	GoP		50,000.00	50,000.00			
3.7. Training-Workshop on Government Procurement System with Updates on RA 9184 and its IRR	FAD	NO	N/A	N/A	TBD	TBD	GoP		60,000.00	60,000.00			
3.8. 3-Days Course on Basic Monitoring and Evaluation	FAD	NO	N/A	N/A	TBD	TBD	GoP		67,500.00	67,500.00			
3.9. Filipiniana Bks for Exchange Partners – ADMU		NO	N/A	N/A	TBD	TBD	GoP		202,500.00	202,500.00			
3.10. 2-Days Competency-Based Performance Management System	FAD	NO	N/A	N/A	TBD	TBD	GoP		62,720.00	62,720.00			
3.11. 3-Days Training Course on 5s Good Housekeeping	FAD	NO	N/A	N/A	TBD	TBD	GoP		84,000.00	84,000.00			

**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

	3.12. 2-Days Training Course on Root Cause Analysis / Problem Analysis and Solution Formulation	FAD	NO			N/A	N/A	TBD	TBD	GoP		56,000.00	56,000.00
	3.13. 3-Days Training Course on Quality Circles / Work Improvement Teams	FAD	NO			N/A	N/A	TBD	TBD	GoP		75,600.00	75,600.00
	3.14. 5-Days Course on Basic Productivity and Quality Improvement Approaches	FAD	NO			N/A	N/A	TBD	TBD	GoP		70,000.00	70,000.00
	3.15. 5-Days Quality Circles Leadership Training	FAD	NO			N/A	N/A	TBD	TBD	GoP		70,000.00	70,000.00
	3.16. 2-Days Seminar on Knowledge Management	FAD	NO			N/A	N/A	TBD	TBD	GoP		50,400.00	50,400.00
	3.17. 3-Days Training Course on Total Productive Maintenance for the Public Sector	FAD	NO			N/A	N/A	TBD	TBD	GoP		75,600.00	75,600.00
	3.18. 3-Days Training Course on Process Streamlining and Improvement for the Public Sector	FAD	NO			N/A	N/A	TBD	TBD	GoP		75,600.00	75,600.00
	3.19. Banquet Package for Knowledge Sharing Sessions on Core Competencies	FAD	NO			N/A	N/A	TBD	TBD	GoP		100,000.00	100,000.00
	3.20. Banquet Package for Knowledge Sharing Sessions on organizational	FAF	NO			N/A	N/A	TBD	TBD	GoP		100,000.00	100,000.00





**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

	1. Water Expenses	NLP/LFP	NO	Direct Contracting	N/A	N/A	N/A	Monthly	GoP	1,588,000.00	1,588,000.00		
	2. Electricity Expenses	NLP/ITD	NO	Direct Contracting	N/A	N/A	N/A	Monthly	GoP	14,399,000.00	14,399,000.00		
	XI. Communication Expenses												
	1. Postage and Courier Service	NLP/LFP	NO	Direct Contracting	N/A	N/A	N/A	As need arises	GoP	368,000.00	368,000.00		
	2. Mobile	NLP/LFP	NO	Direct Contracting	N/A	N/A	N/A	Monthly	GoP	211,000.00	211,000.00		
	3. Landline	NLP/LFP	NO	Direct Contracting	N/A	N/A	N/A	Monthly	GoP	158,000.00	158,000.00		
	4. Internet	NLP/ITD/LFP	NO	Direct Contracting	N/A	N/A	N/A	Monthly	GoP	4,623,000.00	4,623,000.00		
	XII. Professional Services												
	1. Legal Services	FAD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	January	January	GoP	253,000.00	253,000.00		
	XIII. General Services			Competitive Bidding									
	1. Security Services	FAD	YES		Dec-20	Dec-20	January	January	GoP	7,000,000.00	7,000,000.00		
	XIV Repair and Maintenance												
	1. Building	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	#REF!	As need arises	GoP	300,000.00	300,000.00		
	2. Machinery	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	#REF!	As need arises	GoP	500,000.00	500,000.00		
	3. Office Equipment	FAD/FIL	NO	NP-53.9 - Small Value Procurement	N/A	N/A	#REF!	As need arises	GoP	642,000.00	642,000.00		
	4. ICT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	As need arises	GoP	205,000.00	205,000.00		
	4. Office Equipment (LFP)	PLD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	#REF!	As need arises	GoP	20,000.00	20,000.00		
		FIL	NO	NP-53.9 - Small Value Procurement	January	N/A	February	March	GoP	270,000.00	270,000.00		



**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

	6. Microfilm readers maintenance, calibration and repair	Fil	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	450,000.00	450,000.00		
	7. Motor Vehicle	FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	#REF!	As need arises	GoP	300,000.00	300,000.00		
	XV. Taxes, Insurance and other Fees												
	1.Fidelity bond premiums	FAD/Fil	NO		N/A	N/A	N/A	N/A	GoP	82,000.00	82,000.00		
	2.. Insurance Expenses	FAD/Fil	NO		N/A	N/A	N/A	N/A	GoP	1,250,000.00	1,250,000.00		
	3. Printing and Publication Expenses	RPD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	46,000.00	46,000.00		
	XVI. Other Maintenance and Operating Expenses												
	1. Professional Services for Writer/ Editor	RPD	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	200,000.00	200,000.00		
	2. Promotional and Cultural Activities	RPD	NO	NP-53.9 - Small Value Procurement	February	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	3. Purified water	FAD	NO	NP-53.9 - Small Value Procurement		N/A	January	January	GoP	130,000.00	130,000.00		
	4. Training Kits	PLD	NO	NP-53.9 - Small Value Procurement	January	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
	5. ASEAN-COCI Project Meals and Miscellaneous Expenses	REF	NO	NP-53.9 - Small Value Procurement	July	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	6. Puppets and Mascot Maintenance	REF	NO	NP-53.9 - Small Value Procurement	January	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	7. Rewashing of multimedia collection	Fil	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	270,000.00	270,000.00		

**NATIONAL LIBRARY OF THE PHILIPPINES ANNUAL PROCUREMENT PLAN FOR FY 2021**

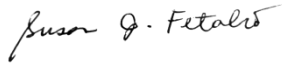
	8. Membership dues and contribution to organization	BSD	NO	NP-53.13 UN Agencies, Int'l Organizations or International Financing Institutions	N/A	N/A	1st quarter	1st quarter	GoP	208,000.00	208,000.00		
	9. Other Miscellaneous and Operating Expenses	CAT	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2nd quarter	2nd quarter	GoP	90,000.00	90,000.00		
	10. Other Miscellaneous and Operating Expenses	CDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	90,000.00	90,000.00		
	XVII. ICT Equipment												
	1. Mithi laptop, midrange , (47)	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Feb	GoP	1,977,000.00	1,977,000.00		

Prepared by:

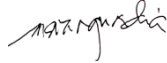
Recommend for Approval:



**Ira Albalos**  
BAC Secretary



**Susan Fetalco**  
Chairperson



**Marvin Vanguardia**  
Vice - Chairperson



**Maricel Manalo**  
Member

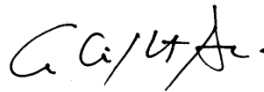


**Flordeliza Quinones**  
Member



**Danilo Fernandez**  
Member

Approved By:



**Cesar Gilbert Adriano**  
Head of the Procuring Entity