

**NATIONAL LIBRARY OF THE PHILIPPINES Indicative Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. Library Materials (Books) -NLP</b>												
<b>1. Foreign Books</b>												
1.1	Foreign General Books/Reference/Non-fiction	NLP	Competitive Bidding	Jan week 3	Feb week 1	Feb week 2	Feb week 3	GoP	1,302,000.00	1,302,000.00		
1.2	Children's/Young Adult Book	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	300,000.00	300,000.00		
1.3	Fiction Books	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	300,000.00	300,000.00		
<b>2. Filipiniana Books</b>												
2.1.1	Filipiniana General Books/Reference/Non-fiction	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	610,321.00	610,321.00		
2.1.2	Filipiniana General Books/Reference/Non-fiction	NLP	Direct Contracting	N/A	N/A	Feb week 1	Feb week 2	GoP	120,000.00	120,000.00		
2.1.3	Filipiniana General Books/Reference/Non-fiction - Central Books	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	120,789.00	120,789.00		
2.1.4	Filipiniana General Books/Reference/Non-fiction	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	20,000.00	20,000.00		
2.1.5	Filipiniana General Books/Reference/Non-fiction - Ateneo	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	25,890.00	25,890.00		
2.1.6	Filipiniana General Books/Reference/Non-fiction	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	20,000.00	20,000.00		
2.1.7	Filipiniana General Books/Reference/Non-fiction	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	30,000.00	30,000.00		
2.1.8	Filipiniana General Books/Reference/Non-fiction	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	40,000.00	40,000.00		
2.2	Government Publications	NLP	NP-53.5 Agency-to-Agency	N/A	N/A	Feb week 1	Feb week 2	GoP	150,000.00	150,000.00		
2.3	Multimedia	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	100,000.00	100,000.00		
2.4	Exchange Materials	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	163,000.00	163,000.00		
2.5	Maps and globes	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	100,000.00	100,000.00		
3.	eJournals for NLP and PLs	NLP	Competitive Bidding	Jan week 3	Feb week 1	Feb week 2	Feb week 3	GoP	2,835,000.00	2,835,000.00		
4.	RDA Toolkit	NLP	Direct Contracting	N/A	N/A	Feb week 1	Feb week 2	GoP	15,000.00	15,000.00		
5.	Print Serials	NLP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	487,535.80	487,535.80		
6.	Newspapers	NLP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	162,464.20	162,464.20		
<b>II. Book Allocation</b>												
1.	Filipiniana Fiction and Literature	NLP-PLD	NP-53.5 Agency-to-Agency	N/A	N/A	Feb week 1	Feb week 2	GoP	320,000.00	320,000.00		
2.	Filipiniana Trade Books- (Nonfiction)	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	400,000.00	400,000.00		
3.	Filipiniana Childrens and Young Adults Books	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	150,000.00	150,000.00		
4.	Filipiniana Good Governance	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	180,000.00	180,000.00		
5.	Filipiniana Ready References	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	800,000.00	800,000.00		
6.	Foreign Childrens and Young Adults Books	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	150,000.00	150,000.00		
7.	Filipiniana Documentary in CDs	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	105,000.00	105,000.00		
8.	Filipiniana Dances, folk songs, pictorial encyclopedia in CDs	NLP-PLD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	695,000.00	695,000.00		
<b>III. Library Materials - Locally Funded Projects</b>												
<b>1. Batanes Provincial Library</b>												
1.1	Filipiniana	LFP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	100,000.00	100,000.00		
1.2	Foreign	LFP	NP-53.9 - Small Value Procurement	Jan week 3	N/A	Feb week 1	Feb week 2	GoP	175,000.00	175,000.00		
1.3	Subscription	LFP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	100,000.00	100,000.00		
<b>2. Bohol Congressional Library</b>												
2.1	Subscription	LFP	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	Feb week 1	Feb week 2	GoP	100,000.00	100,000.00		
<b>IV. Supplies and Materials</b>												
1.	ICT Office Supplies	NLP/LFP	NP-53.9 - Small Value Procurement	Mar week 1	N/A	Mar week 3	Mar week 3	GoP	795,000.00	795,000.00		
2.	Office Supplies	NLP/LFP	NP-53.9 - Small Value Procurement	Mar week 1	N/A	Mar week 3	Mar week 3	GoP	595,000.00	595,000.00		
3.	Drugs, medicines	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	10,000.00	10,000.00		
4.	Medical Dental and Lab. Supplies Expenses	NLP	Direct Contracting	N/A	N/A	Jan week 2	Jan week 3	GoP	20,000.00	20,000.00		




5. Petroleum, Oil, Lubricants	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	150,000.00	150,000.00		
6. Other Supplies & Materials Expenses	NLP	Competitive Bidding	Mar week 1	Mar week 3	Mar week 4	Apr week 1	GoP	5,845,000.00	5,845,000.00		
Archival Supplies	FIL	Competitive Bidding	Mar week 1	Mar week 3	Mar week 4	Apr week 1	GoP	1,000,000.00	1,000,000.00		
<b>V. Office Equipment</b>											
1. Office Equipment (Elevator)	NLP	Competitive Bidding	Nov week 4	Dec week 1	Jan week 1	Jan week 2	GoP	39,200,000.00		39,200,000.00	
<b>VI. Professional Services</b>											
1. Security Services	NLP/LFP	Competitive Bidding	Nov week 4	Dec week 1	Jan week 1	Jan week 2	GoP	7,900,000.00	7,900,000.00		
2. Legal and Legislative Consultants	NLP	NP-53.7 Highly Technical Consultants	N/A	N/A	Jan week 2	Jan week 2	GoP	250,000.00	250,000.00		
<b>VII. Utilities</b>											
<b>NLP</b>											
1. Water Services	NLP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	1,500,000.00	1,500,000.00		
2. Electricity Services	NLP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	13,600,000.00	13,600,000.00		
<b>LFP</b>											
1. Water Services	LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	120,000.00	120,000.00		
2. Electricity Services	LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	546,000.00	546,000.00		
<b>VIII. Communication Expenses</b>											
1. Postage and Courier	NLP/LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	370,000.00	370,000.00		
2. Mobile	NLP/LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	222,000.00	222,000.00		
3. Landline	NLP/LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	178,000.00	178,000.00		
4. Internet	NLP/LFP	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	2,425,000.00	2,425,000.00		
<b>IX. Repair and Maintenance</b>											
1. Building	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	300,000.00	300,000.00		
2. Machinery	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	500,000.00	500,000.00		
3. Office Equipment	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	50,000.00	50,000.00		
4. Rewashing of multimedia collection	FIL	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	572,000.00	572,000.00		
5. ICT Equipment	ITD	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	25,000.00	25,000.00		
6. Motor Vehicle	NLP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	300,000.00	300,000.00		
7. Tondo Office Equipment	LFP	NP-53.2 Emergency Cases	N/A	N/A	Jan week 2	Jan week 3	GoP	20,000.00	20,000.00		
<b>X. Others</b>											
1. Travel Expenses	NLP	NP-53.5 Agency-to-Agency	N/A	N/A	Jan week 1	Jan week 2	GoP	800,000.00	800,000.00		
2. ICT Training Expenses	ITD	Direct Contracting	N/A	N/A	Jan week 1	Jan week 2	GoP	350,000.00	350,000.00		
3. Training Expenses											
IQA Training	NLP	NP-53.9 - Small Value Procurement	Mar week 3	N/A	Mar week 4	Apr week 1	GoP	200,000.00	200,000.00		
Public Libraries Division Training	PLD	NP-53.9 - Small Value Procurement	Feb week 2	N/A	Feb week 3	Feb week 4	GoP	700,000.00	700,000.00		
Reference Division Training	REF	NP-53.9 - Small Value Procurement	Sep week 2	N/A	Sep week 3	Sep week 4	GoP	450,000.00	450,000.00		
Employees/Staff Development	NLP	NP-53.2 Emergency Cases	N/A	N/A			GoP	1,150,000.00	1,150,000.00		

Recommending Approval:


  
Arlene S. De Castro  
BAC Chairperson


  
Maureen C. Terrenal  
BAC Vice Chairperson

  
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Member

  
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Approved by:  
  
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